

# **3overnance Committee**

Title:	Governance Committee
Date:	18 November 2008
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Mrs Norman (Chairman), Simpson, Mrs Brown, Mrs Cobb, Duncan, Elgood, Mears, Mitchell, Oxley and Taylor
Contact:	Mark Wall Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.  FIRE / EMERGENCY EVACUATION PROCEDURE  If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:  • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.	<u>E</u>	The Town Hall has facilities for wheelchair users, including lifts and toilets				
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# **Democratic Services: Meeting Layout** Director of Councillor A Head of Strategy & Norman Democratic Governance Services Councillor Councillor Brown Simpson Councillor Councillor Cobb Mitchell Councillor Councillor Mears Duncan Councillor Councillor Oxley Taylor Councillor Elgood **Public** Councillor Speaker Attending to Speak **Public Seating** Press

# **AGENDA**

Part One Page

### 36. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

### 37. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 23 September 2008 (copy attached).

# 38. CHAIRMAN'S COMMUNICATIONS

### 39. PETITIONS

No petitions had been received by the date of publication.

# 40. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 11 November 2008)

No public questions had been received by the date of publication.

### **GOVERNANCE COMMITTEE**

## 41. DEPUTATIONS

The closing date for receipt of deputations is 12 noon on 11 November 2008)

No deputations had been received by the date of publication.

## 42. CALLOVER

- (a) Item No's 43 50 will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) To receive or approve the reports and agree with their recommendations with the exception of those items which have been reserved for discussion.

# 43. REVIEW OF LEARNING DISABILITY SERVICES GOVERNANCE ARRANGEMENTS

9 - 16

Report of the Director of Adult Social Care & Housing (copy attached).

Contact Officer: Joy Hollister Tel: 29-5030

Ward Affected: All Wards

## 44. TAXI TARIFF SETTING UNDER THE NEW CONSTITUTION 17 - 20

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Elizabeth Culbert Tel: 29-1515

Ward Affected: All Wards

## 45. REVIEW OF POLLING ARRANGEMENTS 21 - 26

Report of the Chief Executive (copy attached).

Contact Officer: Colin Burt Tel: 29-1997

Ward Affected: All Wards

# 46. HOLLINGBURY & STANMER WARD - CHANGE OF NAME 27 - 30

Report of the Chief Executive (copy attached).

Contact Officer: Colin Burt Tel: 29-1997

Ward Affected: All Wards

# 47. APPOINTMENT OF MEMBERS TO THE HOUSING LOCAL DELIVERY 31 - 34 VEHICLE

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Abraham Ghebre-Ghiorghis Tel: 29-1500

Ward Affected: All Wards

## 48. METHODOLOGY FOR 6 MONTH REVIEW OF THE CONSTITUTION 35 - 46

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Abraham Ghebre-Ghiorghis Tel: 29-1500

Ward Affected: All Wards

# 49. WORKING RELATIONS WITH THE OLDER PEOPLE'S COUNCIL 47 - 52

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Abraham Ghebre-Ghiorghis Tel: 29-1500

Ward Affected: All Wards

### 50. REVIEW OF MEETINGS TIMETABLE FOR 2009/10

53 - 68

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Mark Wall Tel: 29-1006

Ward Affected: All Wards

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Monday, 10 November 2008

GOVERNANCE COMMITTEE					